

**The Open Door
Volunteer Application**

This application will assist help us find the most satisfying and appropriate volunteer situation for you. The information will be kept confidential and your cooperation in completing it is most appreciated.

Today's Date: ____/____/____

Personal Data

First Name: _____ Middle Initial _____

Last Name: _____

Address: _____ Apt. No. _____

City/Town: _____

Province: _____ Postal Code: _____

Home Phone: _____ Work Phone: _____

Other: _____ Email _____

Date of Birth: ____/____/____

Educational Background

Circle level of highest education.

Grade School High School 9 10 11 12 College 1 2 University 1 2 3 4

Briefly Describe Job duties/ volunteer assignments (or attach resume)

Paid Work	Volunteer Placements

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment, volunteer work or other experience such as hobbies, sports, etc.

Reason(s) for Volunteering

Areas of Interest (what would you most like to do?)

Days and Times Available or Preferred

Monday time available _____ AM/PM

Tuesday time available _____ AM/PM

Wednesday time available _____ AM/PM

Thursday time available _____ AM/PM

Friday time available _____ AM/PM

Saturday time available _____ AM/PM

Sunday time available _____ AM/PM

References

Please provide us with the name and contact info of 2 references.

Additional Information

Do you have any limitations or restrictions we should aware of in making a placement for you?

YES NO If yes, please explain _____

I have read, and am fully aware of the position descriptions, responsibilities and time commitment of this position. YES NO

By submitting this application, I affirm that the facts set forth in my application for volunteering are true and complete. I understand that if accepted, false statements, omissions, or other misrepresentations by me on this application may result in immediate dismissal.

Applicant signature: _____

Witness: _____

Date: _____

Office use only

Date Received: ____/____/____ Rec'd by: _____

Screened by: _____ Interview Date: _____

Date of Appointment _____

Declined _____ Reason: _____